



## Course Report (Postgraduate Degree)

Course Title:	
Code:	
Program:	
Department:	
Institution:	
Academic Year:	
Semester:	
Course Coordinator:	
Date:	

## Table of Contents

<b>A. Course Identification</b> .....	<b>3</b>
<b>B. Course Delivery</b> .....	<b>3</b>
1. Course Contact Hours (per semester).....	3
2. Topics not Covered .....	3
3. Teaching Strategies .....	3
4. Activities/Assessment Methods .....	4
5. Verification of Credibility of Students' Results.....	4
6. Recommendations .....	4
<b>C. Student Results</b> .....	<b>4</b>
1. Distribution of Grades .....	4
2. Comment on Student Results .....	4
3.Recommendations .....	4
<b>D. Course Learning Outcomes</b> .....	<b>5</b>
1. Course Learning Outcomes Assessment Results .....	5
2. Recommendations .....	5
<b>E. Course Quality Evaluation</b> .....	<b>5</b>
1. Students Evaluation of the Quality of the Course .....	5
2. Other Evaluations .....	6
3.Recommendations : .....	6
<b>F. Difficulties and Challenges</b> .....	<b>6</b>
<b>G. Course Improvement Plan</b> .....	<b>7</b>
1. Course Improvement Actions.....	7
2. Action Plan for Next Semester/Year .....	7

## A. Course Identification

No	Instructor(s)	Location	Number of Sections	Number of Students	
				Starting the course	Completing the course

## B. Course Delivery

### 1. Course Contact Hours (per semester)

No.	Activity	Planned	Actual
1	Lecture		
2	Laboratory/Studio		
3	Seminars		
4	Others (Specify)		
<b>Total</b>			

### 2. Topics not Covered

Topics	Reason for Not Covering	Extent of their Impact on Learning Outcomes	Compensating Action*

\*Compensating actions already taken or suggested

### 3. Teaching Strategies

Planned Teaching Strategies	Were They Implemented?		Difficulties Experienced (if any) in Implementation	Suggested Action
	Yes	No		

#### 4. Activities/Assessment Methods

Activities/Planned Assessment Methods	Were They Implemented?		Difficulties Experienced (if any) in Implementation	Suggested Action
	Yes	No		

#### 5. Verification of Credibility of Students' Results

Method(s) of Verification	Conclusions

#### 6. Recommendations

### C. Student Results

#### 1. Distribution of Grades

	Grades									Status Distributions					
	A+	A	B+	B	C+	C	D+	D	F	Denied Entry	In Progress	Incomplete	Pass	Fail	Withdrawn
Number of Students															
Percentage															

#### 2. Comment on Student Results

(including special factors (if any) affecting the results)

#### 3. Recommendations

## D. Course Learning Outcomes

### 1. Course Learning Outcomes Assessment Results

Course learning Outcomes (CLOs)	PLOs Code	Assessment Methods	Assessment Results		Comment on Assessment Results
			Target Level/ Criterion for Success	Actual Level	
<b>1</b>	<b>Knowledge and Understanding:</b>				
1.1					
1.2					
1.3					
1...					
<b>2</b>	<b>Skills:</b>				
2.1					
2.2					
2.3					
2...					
<b>3</b>	<b>Values:</b>				
3.1					
3.2					
3.3					
3...					

### 2. Recommendations

## E. Course Quality Evaluation

### 1. Students Evaluation of the Quality of the Course

Date of Survey:	Number of Participants:	Percentage of Participation:	Evaluation Result:
Students Feedback		Course Coordinator/Instructor Comments/Response	
<b>Strengths:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Areas for improvement:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>			
<b>Suggestions for Improvement:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			

## 2. Other Evaluations

(e.g., Evaluations by faculty, program leaders, peer reviewers, others)

Evaluation method :	Date:
Evaluator(s) Comments	Course Coordinator/Instructor Comments/Response
<b>Strengths:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	
<b>Areas for improvement:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	
<b>Suggestions for Improvement:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	

\* Add separate table for each evaluation

<b>3.Recommendations :</b>    
--

## F. Difficulties and Challenges

Difficulties and Challenges	Consequences	Actions Taken
<b>Administrative Issues</b>		
<b>Learning Resources</b>		
<b>Facilities</b>		

## G. Course Improvement Plan

### 1. Course Improvement Actions

Recommended Actions	Actions Taken	Results	Comments
<b>a. Previous course Report Recommendations</b>			
<b>b. Other Improvement Actions*</b>			

\* (The developmental measures taken during teaching the course and not included in the development plan of it)

### 2. Action Plan for Next Semester/Year

Recommendations	Actions	Responsibility For Implementation	Time		Needed Support
			Start	End	
1.					
2.					
3.					